

# Precious Memories



You've dreamed of this wedding since you were a little girl and now you have your chance to "wow" your guests and make your dreams come true. We are talking an exotic location, luxury accommodations and private events. This is the wedding to remember...your wedding!

OUR PRECIOUS MEMORIES IS THE IDEAL PACKAGE FOR YOU. IT INCLUDES:

## CONNECTION

- We start with a complimentary, no-obligation planning call to learn more about you and your travel dreams.
- Introduce you to us and our personalized service that is designed to treat you like a VIP

## RESEARCH & DESIGN

- Research and recommend the ideal destination and location (includes destination/location research; customized PowerPoint Presentation with 3 package options)
- Research Wedding Packages that fit your criteria
- Design (3) three custom presentations for guest travel
- Prepare and deliver Comparative Analysis of (3) resorts and wedding packages (optional)
- Reserve wedding location, date, time and wedding package
- Arrange deposit for wedding application and secure booking of wedding
- Up to 4 iterations of proposed vacation destination/location proposal
- Coordinate up to 4 conference calls to discuss room contract

## CONTRACT NEGOTIATIONS

- Request, review and discuss wedding contract
- Request, review and discuss room contract (includes room pricing, key dates, concessions, cancellations, terms and agreements)
- Manage signed contracts (includes rooms nights, pricing, deposits, payments and attrition)

## VACATION DESIGN & BOOKING

- Design Wedding Management Worksheet, booking templates and Excel spreadsheet for capturing guest information
- Design Newsletter and share wedding information to guests (resort information, room categories, deposit information, contact information)
- Design Website Content with collapsible menu and links for guests
- Arrange wedding preview and booking accommodations for preview
- Reserve room for couple and make room deposit for group

## NOTIFICATION & TRAVEL COORDINATION

- Distribute newsletter to guests about wedding and booking process
- Arrange conference calls as needed to discuss travel arrangements
- Manage unique booking needs for each guest and reconcile deposits, payments, balances and final payment by appointed dates
- Design and deliver wedding updates and travel information to guests (including passport and payment reminders, flight information etc)
- Reconcile deposits, payments and balances
- Manage booking details, invoicing, rooming list and transfer options

## OTHER PACKAGE INCLUSIONS

Travel components of Ultimate Honeymoon Package



Contact Us Today at 770.469.7370  
to get started or email us at [judith@whitesandtravel.net](mailto:judith@whitesandtravel.net)